



St Ann's RC Primary School Pastoral Support

School Name:	St Ann's RC Primary School
School Address:	Derbyshire Lane, Stretford, Manchester. M32 8SH
Position Title:	Pastoral Support
Working Pattern:	Full time
Working Hours:	36.25
Contract Type:	Permanent Term time only plus 5 Inset days
Pay Grade/Salary:	Band 4 Scale Point 12 – 17 £28,598 - £31,022 Actual Salary £24,598 - £26,683
Closing Date & Time:	Thursday 14 th May 2026
Shortlisting Date:	Friday 15 th May 2026
Interviews:	Wednesday 20 th May 2026
Employment Start Date:	1 st September 2026
Detail:	<p>Role Overview:</p> <p>This is an exciting opportunity to contribute to the pastoral care and safeguarding provision at St Ann's RC Primary School, a Catholic school where the school mission of Love, Respect and Service underpins all aspects of school life. The successful candidate will support the smooth running of the Pastoral Service and work closely with the Safeguarding Team to ensure pupils are safe, supported, and able to thrive. They will play a key role in improving outcomes for vulnerable pupils by strengthening engagement with children and their families, with a focus on attendance, wellbeing, welfare, and safeguarding, ensuring a strong and consistent commitment to inclusion for all learners.</p>

The post requires a compassionate and proactive individual who understands the barriers that can prevent pupils from reaching their full potential and is committed to overcoming these through early intervention, collaboration, and effective support. In line with the Catholic ethos of St Ann's RC Primary School, the post-holder will uphold and promote the school mission of Love, Respect and Service, recognising each child as unique and created in the image of God, and helping to ensure the school remains a safe, nurturing, and inclusive environment where all children can flourish.

Key elements of this role are:

- To be responsible for attendance, promoting a culture of high expectations, belonging, and commitment in line with the Catholic ethos of Love, Respect and Service.
- To develop, plan and implement a range of pastoral and safeguarding strategies, supporting the holistic development, wellbeing, and progress of all pupils, including those with additional needs.
- To support safeguarding across the school, including attendance at meetings and effective management of systems such as CPOMS, ensuring the safety, dignity, and wellbeing of all pupils.
- To be a strong team player who is friendly, professional, and able to communicate effectively with pupils, parents, and staff, building positive and trusting relationships quickly.
- To be committed to supporting the progress and wellbeing of pupils with special educational needs, demonstrating understanding of a range of needs including autism, learning difficulties, and social, emotional, and behavioural needs within a 3–11 primary school setting.
- To demonstrate personal resilience, flexibility, and the ability to motivate others, modelling the positive attitudes and behaviours expected of young people, and having previous experience working with children aged 3–11 in an educational setting.

How to Apply:
Information for applicants:

Further details and application forms are available from the school office on 0161 865 7705 or email stannesrc.admin@trafford.gov.uk Alternatively please download the following: job description, person specification and application form from our school website. www.stannersrcprimary.co.uk

Completed forms to be returned to the Headteacher, Mrs M Gavin, at the above address.