



**St Ann's RC Primary School**  
**Early Years/Key Stage One Class Teacher**  
**Job Description**

**Job Purpose:**

The Class Teacher will:

- Maintain and continue to develop the Catholic ethos and values of the school
- To have responsibility for the education, safety and welfare of an Early Years or Key Stage 1 class in accordance with the School Teacher's Pay and Conditions document, having regard to the school's agreed curriculum and school policies.
- Teach a class of pupils, and ensure that planning, preparation, recording, assessment and reporting meet the needs of all pupils
- Ensure all children make good progress within the class
- Contribute to building a positive learning community for pupils, staff and parents
- To support or lead a designated curriculum area (dependent on experience) as appropriate
- Carry out the professional duties of a class teacher in any area of the school, within the "Conditions of Employment of School Teachers", as defined in the current "School Teachers' Pay and Conditions Document" and to meet the DfE Teachers standards.

**Duties:**

The Class Teacher will:

- Have a commitment to enriching the Catholic life of the school through inspirational prayer and liturgy and excellent RE teaching
- Be able to inspire and motivate children and colleagues by providing high quality teaching and learning experiences
- Have an excellent understanding of the National Curriculum and contemporary pedagogy

- Have excellent classroom management and high expectations of all children's learning and behaviour
- Work effectively with stakeholders at all levels
- Be committed to their own professional development
- Plan appropriately to meet the needs of all pupils
- Be able to set clear targets, based on prior attainment, for pupils' learning
- Provide a stimulating classroom environment, where resources can be accessed appropriately by all pupils
- Keep appropriate and efficient records, integrating formative and summative assessment into weekly and termly planning
- Report to parents on the progress and attainment of pupils
- Support pupils to consistently demonstrate positive behaviour and self-discipline in line with the school's behaviour policy.
- Implement agreed school policies and guidelines
- To work with relevant external agencies to support the needs of all pupils
- Participate and engage with the Performance Management Process, for the professional development of their own performance and that of other teachers
- Support initiatives decided by the Headteacher and school leaders
- Participate in meetings which relate to the school's management, curriculum, administration or organisation Lead, organise and direct support staff within the classroom

### **General duties and other responsibilities:**

The Class Teacher will:

- To be aware of and comply with child protection procedures, health and safety requirements and the data protection policy.
- To be aware of and comply with the need for confidentiality. 3.
- To supervise and monitor learners' behaviour and conduct both in lessons and in the playground as part of the school duty of care, pastoral and welfare support.
- To carry out any other duty which is deemed reasonable and relevant by the Headteacher in accordance with the changing needs of the school.

### **Responsible to:**

Headteacher, Deputy, Assistant Headteacher, Phase Leader

The postholder will be subject to an enhanced DBS check to satisfy child protection requirements.

The post is exempt from the provisions of the Rehabilitation of Offenders Act and all convictions or cautions must be declared.